
UNITED DANCE

PARENT AND DANCER AGREEMENT

For Parents

MONTHLY TUITION:

- The annual registration fee of \$35 per dancer or \$50 max per family is due with first billing.
- Each month's tuition is prorated over 9 months for 35 weeks of instruction and Year End Recital.
- Holidays and closures are NOT included in the monthly billing period and will be discounted accordingly for affected classes.
- Accounts behind by more than 30 days are subject to a 10% late fee. Arrangements can be made for special circumstances.
- No statements will be mailed, however, tuition email reminders will be sent monthly in order to keep your class rates lower.
- We accept Cash, Cheque, E-Transfers and Credit Cards for payment.
- Monthly tuition payments are non-refundable. You are not financially committed to the entire year, but once the tuition is paid, it cannot be returned. The same applies for competition entry fees, and costume fees. These may be refunded only if I am able to secure a refund from the provider.
- Students will not be allowed to take class if their account is delinquent for more than 30 days.
- Billing is sent via email with Quickbooks, so please ensure that you are checking your email regularly (sometimes it goes to junkmail).

ATTENDANCE POLICY:

- As with any program, steady attendance is a requirement for success. Failure to meet such requirements can lead to dismissal from the program or adjustment in level.
- Guardians are responsible for communicating absences to the dance studio or instructor directly, not through another student. Non-communicated absences unfairly affect the rest of the class and instructors.
- Any student that misses 3 consecutive weeks or more may be required to forfeit their class space.
- Competition Dancers: More than 3 absences between March 1st through the June Showcase may result in choreography adjustment or removal from class piece.

Schedule Changes or Dropping Classes:

- You must notify the studio prior to changing a class schedule, or when discontinuing a class.
- All fees are due until the studio is notified of any class being dropped.
- No tuition can be refunded when dropping a class.

ADDRESSING ISSUES:

Unfortunately we do make mistakes. We welcome you as parents to bring those to our attention. We do ask that you use discretion as you address them with us. We ask that any conversations that are sensitive and private in matter be held while classes are not in session and are addressed to the director. If issues concern other parents or children, please do not address this issue at the studio. Please resolve the issue independently or make an appointment with the director to resolve the situation. Angry dialog, foul language and physical threats will not be tolerated. Parents and/or students who display this type of behaviour may be asked to no longer participate in the classes at United Dance. Please remember that these rules are for the safety and comfort of ALL dancers.

STUDIO RULES FOR PARENTS:

- All young children must be supervised. No running, yelling or rough playing at the dance studio.
- Help keep your studio clean and tidy. Please throw away all trash.
- No gossip, obscene language or inappropriate conversations are tolerated by either parents or dancers.
- We ask that classes are not observed by parents unless it is viewing week as it distracts the students.
- You represent the interests of you and your child(ren). Communication of issues, concerns, suggestions, etc. should be on behalf of you and your children only, not representing multiple families.
- You are responsible for ensuring that your dancer arrives to class on time, with water, hair tied up and appropriate attire on. Please communicate if you are running late.

FOR DANCERS

PROMPTNESS:

- Promptness is extremely important!
- Dancers need adequate time in order to be physically and mentally prepared for the demands of the dance class.
- It is recommended that students arrive early in order to get a drink, go to the bathroom, get warmed up and be dressed properly.
- Students who arrive more than 10 minutes late may be asked to observe class.

IMPORTANT DANCE ETIQUETTE:

At our studio, our primary goal is for dancers to have fun while learning dance technique and strong work ethics. We expect all dancers to show respect to themselves, each other and all instructors. You will see our instructors enforcing the following rules:

- Be prepared for class. Proper dress code is required for all dance classes.
- Hair must be tied up and out of face.
- Use bathroom prior to class.
- Be on time.
- Do not have frequent class absences.
- No cell phones.
- No gum is allowed in class.
- Be respectful and kind to instructors, peers and staff.
- Do not talk during class unless you are asking a question.
- Practice safe behaviours for yourself and your classmates.
- Be willing to try new dance material. Put positive energy into your dance class.
- No leaning, lounging or hanging on the ballet barres. **NO SITTING IN CLASS!**
- Reverence at the end of class to thank the instructor.
- If late, ask permission to join class.
- If injured, tell instructor prior to class...work slowly & carefully or observe.
- If ill, do not come to class.
- If you must leave early, notify instructor prior to class.
- When leaving the studio, students must remove dance shoes and cover-up their dance clothes or change prior to leaving. Do not go outside during cooler weather without a warm-up. It is important to control the cooling process to avoid injury. In addition, please respect your art by keeping your dance attire confined to the studio.

We believe that good dance etiquette is of equal importance to good dance technique.

STUDIO RULES FOR DANCERS:

- No running, yelling or rough playing at the dance studio.
- Help keep your studio clean and tidy. Please throw away all trash.
- No gossip, obscene language or inappropriate conversations are tolerated during class or around the studio.
- No gum, food or drink of any kind (except water) is allowed inside the studio rooms.
- If you have concerns, please bring them to Miss Kayja directly so I can help you problem solve.

FOR AGE 13 AND UP:

- The use of alcohol and/or drugs is strictly forbidden at United Dance.
- As an older dancer and role model, inappropriate conversations or negative discussions are not allowed in front of younger dancers, including outside of the studio.
- It is the dancer's responsibility to manage their time so that dance, schoolwork and other outside activities do not conflict.

OVERALL POLICIES

- Ballet is *mandatory* to be on the competition team. This is to ensure a base level of technique and musicality is present in every dancer. At Miss Kayja's discretion, older dancers who have never taken ballet will only be required to participate in class before choreography begins, and then will be required to take conditioning for the remainder of the year.
- Any dancer who shows up for class unprepared (no hair ties, water, proper attire, etc.) may be asked to sit out, and parents will be notified. If this happens 3 times, the dancer may be removed from the class as part of a 3-strikes policy.
- Strikes towards the 3-strikes policy will also be accrued for disobedience, failure to participate, and inappropriate behaviour.
- All Competitions and the Year End Recital are mandatory for the competition team. Please schedule outside hobbies and activities with this in mind.
- November 1st is the cutoff to withdraw from any class as choreography and competition entries will be finalized by that date. Changing classes after that date negatively affects the rest of the team, so please be considerate in decision making.

Policy Acknowledgement

Student Name and Signature

Parent Name & Signature

Date signed: